



**Pennine View School Local Governing Body
Business Meeting
Thursday 24th March 2022 at 09:30
Pennine View School**

Those Present:		
Sarah Mulhall	Headteacher	SM
Emma Heyes	Chair/Safeguarding Link Governor	EH
Natasha Ellison	Staff Governor	NE
Carole Lawrie	Parent Governor – Wellbeing Link Governor	CL
Catherine McLaughlin	Governor	CM
Kirsty Waddington	Parent Governor	KW
Also Present:		
Warren Carratt	CEO	CEO
Barry-John Simmons	Governance Clerk	Clerk
Carl Cousins	Deputy Headteacher	CC
Heather Partington	Deputy Headteacher	HP
Phillip Knight	Office Manager	PK
Apologies:		
Chris Rowse	Governor – T&L Link Governor	CR
No Apologies:		
Sally Macdonald	Governor – Transitions Link Governor	SMa
Kelly-Ann Robinson	Parent Governor – Wellbeing Link Governor	KAR

1. APOLOGIES FOR ABSENCE	Actions
<p>1.1. To receive apologies for absence</p> <p>Apologies were received for CR.</p>	
<p>1.2. To accept apologies for absence</p> <p>Apologies were accepted for CR.</p>	
2. OUTSTANDING ACHIEVEMENT AWARDS	
<p>2.1. Presentation to Staff Nominee(s)</p> <p>SM advised there are no awards at the moment and they will be held at the end of the academic year.</p> <p>EH asked is it difficult due to excellence across the board to choose someone? SM confirmed it was and she was an advocate for purposeful, specific recognition. CEO challenged this, and felt that it was important to recognise individual staff in the same way we do pupils.</p>	
3. ITEMS OF URGENT BUSINESS	
<p>3.1. Chair to determine any items of urgent business to be considered Chair to determine any items of urgent business</p> <p>None.</p>	
4. DECLARATION OF INTERESTS	
<p>4.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda</p> <p>There were no declarations received.</p>	
5. PENNINE VIEW SCHOOL LOCAL GOVERNING BODY MINUTES	
<p>5.1. To approve the minutes of the following meeting:</p> <p>EH asked what collaborative work was scheduled? SM gave an overview of the collaborative work, including peer reviews happening next week with James Gibson from Becton where they would focus on reading and writing in the morning and pupil views in the afternoon.</p> <p>EH asked will she feedback to governors after? SM confirmed there will be a report which will be a great learning tool that they could share at next the next LGB meeting. ACTION: SM to share report from the peer review.</p> <p>The minutes of the meeting held 3rd February 2022 were approved as a true record with no amendments.</p>	<p>SM 12/05/22</p>
<p>5.2. Review of Action Tracker</p> <p>The outstanding actions on the tracker were reviewed and updated.</p>	

<p>5.3. Matters arising from the Minutes</p> <p>There were no matters arising.</p>	
<p>6. ITEMS TO BE CONSIDERED</p>	
<p>6.1. Headteacher Report</p> <p>SM gave the headlines around leadership and management and mentioned that Nick Whittaker (Former Senior HMI with Ofsted) came in and gave really useful advice on how to build on what they currently have in terms of delivering Mathematics. SM also detailed they are still following up on previous B11 recommendations and the focus on improving the website was ongoing.</p> <p>EH asked how the teacher workload survey had got on and could they see the results? SM confirmed it was done, but has to still collate the responses. ACTION: SM will bring the results to the next meet LGB meeting.</p> <p>SM discussed the shift of focus from behaviour management to quality of education and how they plan to reduce workload via a change in the planning process.</p> <p>CM asked about the single central record? SM advised they are secure in this area, which was further confirmed by the CEO based on the Trust's audit work in this area.</p> <p>CEO asked what they were using instead of OTrack? SM confirmed they were using their own pupil tracking system.</p> <p>CEO commented on the positive news that there were zero staff accidents.</p> <p>CEO asked whether the fire warden training was complete. SM confirmed it was.</p> <p>CEO questioned what the field of applicants was like during the process of recruiting new staff? SM relayed how the field was not extensive, but they are on a continued recruitment drive.</p> <p>EH asked the CEO if the Trust does anything to monitor staff absence across all schools and how? CEO explained this was covered by the Standards Committee along with regular monthly discussions with Heads and that Pennine View was very low and stable in terms of staff turnover.</p> <p>SM gave praise to Holly Whitehead as Mathematics lead for the feedback from Nick Whittaker, and believed this highlighted Mathematics as a core subject of strength. SM described how they had also undertaken lots of work around English, with All Aboard Phonics now validated by the DfE and progress in reading being very strong.</p> <p>CEO asked whether the 31% below expected data figure would reduce over the summer term? SM confirmed she does expect this to reduce with the progress in learning noticeable already.</p>	<p>SM 12/05/22</p>

EH asked whether KW had seen a difference with her child's progress? KW highlighted how she was very impressed with her child's progress and enthusiasm and love for reading.

SM mentioned they had 1 Year 11 child with an alternative provision outside the school detailed in their EHCP and that they have a review tomorrow. **ACTION:** SM to update the governors at the next meeting on the progress with this.

CC joined the meeting at 10:20.

SM gave an overview of behaviour and attitudes and the improvements they have seen with fixed term exclusions now totalling 5 after 1 exclusion this week.

CEO complimented SM and the staff on the vast improvements and the thorough report.

KW left the meeting at 10:30.

CC gave an update on attendance data and how Covid had impacted on this. CC went on to explain the new SHINE analysis work that classes had undertaken to further help good practice across the school.

CC also detailed the success of Pupil Parliament and the pride the children take in being involved.

CL asked do they serve for a full year? CC confirmed they do and that they are voted for in class and have regular meetings.

CEO advised it would be good for the chair of governors to be part of one of the meetings.

ACTION: EH to liaise with SM / CC to arrange this.

CEO then went on to celebrate the news of Nexus winning a National Schools Parliament Award, and that a pupil from Pennine View was to travel to London when they would receive the award on 29.3.22.

CL asked will Ofsted take notice of attendance? CEO confirmed they will.

SM updated that a residential had been booked at Hatfield that they are excited about for up to 40, Year 9 & 10 pupils which will be heavily subsidised. SM also mentioned they are having a sleep over at school for Year 7 & 8 children in the summer term as well as the Duke of Edinburgh awards also taking place.

CEO asked how far from being Outstanding in Personal development are the school and whether they were undervaluing their achievements in this area? SM explained she would look at this and refer to the Ofsted framework: **ACTION:** SM to look at this.

6.1.1. Appendix 1 - Updated SIP

CL commented on how thorough and clear the report was.

SM
12/05/22

EH
12/05/22

SM
12/05/22

<p>6.1.2. Appendix 2 - Health & Safety (Competent Person) Audit Report</p> <p>PK gave an accident report overview, with no major concerns and how staff were really good at reporting.</p> <p>PK explained they are looking at a Trust wide well-being package for staff which he is hoping to be in place from September. PK confirmed they will learn from the recent unscheduled fire drill and will get more advice from Proaktive who are undertaking a health and safety audit next week that they will feedback on. ACTION: SM/PK to feedback on Proaktive report.</p> <p>PK also gave an overview of how school has progressed with previous outstanding actions and how Doncaster Council has been awarded a contract via a tendering process to install a new L2 fire alarm system that would be in place by September.</p> <p>HP asked can they get call points that children can't set off themselves? PK confirmed he will look into this with Doncaster Council. ACTION: PK to discuss this before installation.</p> <p>EH complimented PK and Pennine View for covering so many Health & Safety actions.</p>	<p>SM/PK 12/05/22</p> <p>PK 12/05/22</p>
<p>6.2. Safeguarding Report</p> <p>SM confirmed prevent training had been completed by staff in the spring term and that she had completed a train the trainer accreditation in the same area.</p> <p>SM also explained HP was looking at the PSHE curriculum and that a progression model had been developed to cover the wide range of learning and underpin the curriculum.</p> <p>CEO asked why the Early Help figures differed from 13 to 40? SM explained it was because they are not the lead agency for a number of them.</p>	
<p>6.3 LAC Report</p> <p>CC confirmed they have still 4 LAC, 2 at The Bridge and 2 in Eagle class with none below 90% attendance.</p> <p>CC explained they have started using Evolve health mentors, who are being utilised in the Eagle class working with LAC and how they may get funding towards this and will pursue this further if the feedback from their involvement is successful.</p> <p>SM discussed how 1 LAC placement had broken with no foster placements locally. SM also discussed how Doncaster Local Authority had officially complimented CC on his work with the LAC.</p> <p>EH echoed the praise for CC.</p>	

<p>6.4. Community Voice Report</p> <p>SM discussed how there are lots of celebrate and reflect events governors can attend, that are listed on the on back of the Community Voice Report.</p> <p>EH asked is it usual to have no complaints. SM confirmed they have had very few complaints historically which was aided by how staff respond in a very timely fashion to parents.</p> <p>HP asked governors to please follow the school Twitter page which had been set up.</p>	
<p>6.5. Budget Monitoring</p> <p>EH complimented SM on the healthy budget.</p>	
<p>6.6. Consideration of Term Dates 2023/24</p> <p>CEO discussed how he had consulted various parties, including Unions regards the 2-week October break for next year.</p> <p>CEO asked to look at this further in the Autumn half term 2 LGB meeting. ACTION: Clerking services to add to Autumn 2 agenda.</p>	<p>Clerking Services 12/05/22</p>
<p>6.7. Annual Self-Assessment – NGA Toolkit</p> <p>EH asked for governors to please send to clerking services at clerkingservices@nexusmat.org if they have not already.</p>	
<p>7. GOVERNANCE MATTERS</p>	
<p>7.1. Governors to complete Activity Log</p> <p>EH asked governors to pass on to clerkingservices@nexusmat.org if any have been completed.</p>	
<p>7.2. Trust Verbal Update of Key Issues</p> <p>CEO discussed what the School Supplementary Grant (SSG) was and where they were up to with it. CEO shared how they had to follow a legal route to get confirmation Rotherham would pass the funds on in April and how Doncaster also agreed that they would pass the fund on, but they gave conditions which the Trust solicitors had challenged. CEO confirmed Doncaster had since agreed to pass on the SSG funding which positions the school strongly and how the Trust will share their legal work with other schools to help the wider education system.</p> <p>CEO also discussed that the Trust were reviewing the current governance model.</p>	
<p>8. ANY OTHER URGENT BUSINESS</p>	

<p>8.1. To consider any other urgent business agreed by the Chair</p> <p>EH agreed a proposed agenda and date for a Governors training day to be held on the 28th April 2022, 9.30-2pm.</p> <p>ACTION: Governors get back to clerkingservices@nexusmat.org to confirm availability for the day.</p>	<p>Governors 12/05/22</p>
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9. CONFIDENTIALITY & RISK

<p>9.1. To consider the confidentiality of any items discussed during the meeting</p> <p>None.</p>	
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<p>9.2. To consider any areas of risk discussed during the meeting</p> <p>None.</p>	
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10. DATES OF NEXT MEETING

Thursday 12 th May 2022	09:30 – 11:30	Pennine View School	Quality of Education
Thursday 30 th June 2022	09:30 – 11:30	Pennine View School	Business Meeting

Minutes approved

CHAIR	SIGNATURE	DATE