



**Pennine View School Local Governing Body  
Safeguarding, Leadership & Management  
Thursday 3<sup>rd</sup> December 2020 at 09:30  
via MS Teams**

<b>Those Present:</b>		
Sarah Mulhall	Headteacher	SM
Emma Heyes	Chair/Safeguarding Link Governor	EH
Elise Bowen	Teaching Staff Governor	EB
Sally Macdonald	Governor – Transitions Link Governor	SM
Chris Rowse	Governor – T&L Link Governor	CR
<b>Also Present:</b>		
Warren Carratt	Chief Executive Officer	CEO
Emma Sheedy	Governance Clerk	ES
<b>Apologies:</b>		
Andy Clayton	Governor – T&L Link Governor	AC
Carole Lawrie	Parent Governor – Wellbeing Link Governor	CL
Sally Wylde	Staff Governor	SW
<b>No Apologies:</b>		
Kelly-Ann Robinson	Parent Governor – Wellbeing Link Governor	KAR

1. APOLOGIES FOR ABSENCE	Actions
<p>1.1. To receive apologies for absence</p> <p>Apologies were tabled from CL and SW. Apologies were received from AC following the meeting, which were shared with the Chair.</p> <p>No apologies were received from KAR.</p>	
<p>1.2. To accept apologies for absence</p> <p>Apologies were accepted from CL and SW.</p>	
2. ITEMS OF URGENT BUSINES	
<p>2.1. Chair to determine any items of urgent business</p> <p>None.</p>	
3. DECLARATION OF INTERESTS	
<p>3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda</p> <p>The Staff Governor present declared an interest in agenda item 6.8.</p>	
4. PENNINE VIEW LOCAL GOVERNING BODY MINUTES	
<p>4.1. To approve the minutes of the following meeting:</p> <p>The minutes of the meeting held on 15<sup>th</sup> October 2020 were approved as a correct record with no amendments.</p>	
<p>4.2. Review of Action Tracker</p> <p>The outstanding actions on the tracker were reviewed and updated.</p>	
<p>4.3. Matters arising from the Minutes</p> <p>None.</p>	
5. POLICIES	
<p>5.1. Policies for Review</p> <p>The Update Report for the E-Safety Policy was reviewed and approved by Governors. <b>The Chair enquired about TikTok, Snapchat etc.</b> and SM provided context.</p>	
<p>5.2. New Policies</p> <p>None.</p>	
6. ITEMS TO BE CONSIDERED	
<p>6.1. Headteacher Report</p> <p>The Headteacher Report had been shared with Governors prior to the meeting and was overviewed by SM. Discussion and challenge was as follows;</p>	

<p>[The CEO left the meeting at 09:52]</p> <p><b>A Governor queried the school closure w/c 26<sup>th</sup> November</b> and SM explained that school was not closed but 99% of the school population were self-isolating. SM provided an update regarding pupil's re-engagement with their learning.</p> <p>There was a discussion regarding Upper School's learning of anti-bullying and peer pressure, which includes how to combat stereotypes, with a specific focus on being anti-racist and anti-homophobic.</p> <p><b>The Chair commended SM and all staff for the progress, support and contribution during these times.</b></p>	
<p>6.2. Safeguarding Report</p> <p>SM provided context regarding the high number of referrals at Section 6 and anticipates this will continue to increase.</p> <p><b>The Chair queried the definition of a record of concern</b> and SM provided context.</p>	
<p>6.3. Community Voice Report</p> <p>SM provided an overview of the Community Voice Report.</p> <p><b>A Governor asked if the Hobby provision is continuing</b> and SM advised it is.</p> <p>SM explained about the school fund and Governors supported SM's proposal to utilise some of this on a virtual school pantomime.</p>	
<p>6.4. Academy Health &amp; Safety Self-Assessment Report</p> <p>Governors received the H&amp;S Report and raised no queries or concerns.</p>	
<p>6.5. Competent Person Audit &amp; Action Plan</p> <p>The Chair, in her role as Projects Manager, provided a verbal overview of the Competent Person Audit &amp; Action Plan and Governors raised no queries or concerns.</p>	
<p>6.6. Budget Monitoring</p> <p>SM provided context regarding the anticipated surplus and advised of ongoing discussions with the Finance &amp; Compliance Officer, regarding re-allocation to cover Supply Staff costs.</p> <p>SM advised Governors of one new pupil with funding agreed.</p> <p><b>A Governor queried the Covid Catch-Up Funding</b> and SM explained how this is being utilised to facilitate and support home learning. SM explained this is around £240 per pupil but eradicates Y7 catch up funding.</p>	
<p>6.7. SIP/SEF Update</p> <p>Governors received the SIP/SEF <b>and the Chair commented positively on the rating system.</b></p>	

6.8. Teacher Pay and Appraisal Review  [EB left the mtg]  Governors reviewed and approved the Teacher Pay and Appraisal Review.  [EB returned to the meeting].	
6.9. Annual Self-Assessment – NGA Skills Audit  The Clerk advised of several outstanding forms, which would be followed up outside of the meeting.	
6.10. Chair/CEO Verbal Update of Key Issues from Trust Board of Directors  None.	
<b>7. GOVERNANCE MATTERS</b>	
7.1. Governors to complete Activity Log  The Clerk asked for Governors to email Clerking Services at Central Trust with any activity undertaken.	
<b>8. ANY OTHER URGENT BUSINESS</b>	
8.1. To consider any other urgent business agreed by the Chair  8.1.1. SM shared with Governors the plan regarding management of positive Covid cases over the Christmas period.	
<b>9. CONFIDENTIALITY &amp; RISK</b>	
9.1. To consider the confidentiality of any items discussed during the meeting  None	
9.2. To consider any areas of risk discussed during the meeting  None.	
<b>10. DATES OF NEXT MEETING</b>	

Thursday 4 <sup>th</sup> February 2021	09:30 – 11:30	MS Teams	Teaching, Learning & Wellbeing
Thursday 25 <sup>th</sup> March 2021	09:30 – 11:30	Pennine View School	Safeguarding, Leadership & Management
Thursday 13 <sup>th</sup> May 2021	09:30 – 11:30	Pennine View School	Teaching, Learning & Wellbeing
Tuesday 29 <sup>th</sup> June 2021	16:00 – 19:00	Crags School	Leadership Summit
Thursday 1 <sup>st</sup> July 2021	09:30 – 11:30	Pennine View School	Safeguarding, Leadership & Management

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**Minutes approved**

<b>CHAIR</b>	<b>SIGNATURE</b>	<b>DATE</b>